

Information of the data subjects about the collection of data as a customer, supplier and service provider

## **Information of data subjects (customers, suppliers, service providers) in case of direct collection (Art. 13 GDPR) in the context of cooperation with customers, suppliers and service providers**

### **Controller:**

Bauformat Küchen GmbH & Co KG, Kattwinkel 1, D-32584 Löhne, Phone +49 (0) 57 32 / 1 020, Fax +49 (0) 57 32 / 1 02-208, Mail [info\(at\)bauformat\(dot\)de](mailto:info(at)bauformat(dot)de)

### **Data Protection Officer:**

[datenschutz-bauformat@audatis.de](mailto:datenschutz-bauformat@audatis.de)

### **Information on the processing activity:**

#### **Purposes of the processing activity:**

We process your data, some of which is also personal, for the initiation, execution and settlement of contractual relationships, for the preparation of offers and invoices, and for contacting you and providing you with information as part of customer and supplier support.

#### **Legal basis of the processing activity:**

The processing is necessary to protect the legitimate interest of the controller pursuant to Art. 6 (1) lit. f) GDPR. The purpose is also the legitimate interest of the controller

#### **Categories of recipients:**

Internal recipients can be all employees entrusted with processing your request (in particular sales, purchasing, export, shipping, accounting, management, marketing, IT).

To fulfill our tasks, we use service providers (also order processors), such as tax consultants, IT service providers and hosting providers, transport and distribution partners. These external recipients receive your personal data if and to the extent that this is necessary to process your request, to fulfill our legal obligations or to safeguard our legitimate interests.

Within the scope of our legal obligations, we transmit personal data to authorities or courts. In addition, we share your personal data with other companies of the baumann group to the extent necessary to achieve the aforementioned purposes.

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### **Data transfer to a third country:**

Due to the international activities of the baumann group, your personal data may be transferred to countries outside the EU and the EEA. In these cases, this is done on the basis of an adequacy decision of the European Commission or the standard contractual clauses of the European Commission.

Both the existing adequacy decisions and the standard contractual clauses can be viewed via the European Commission's pages:

Adequacy resolutions: [https://ec.europa.eu/info/law/law-topic/data-protection/international-dimension-data-protection/adequacy-decisions\\_en](https://ec.europa.eu/info/law/law-topic/data-protection/international-dimension-data-protection/adequacy-decisions_en)

Standard Contractual Clauses: [https://ec.europa.eu/info/law/law-topic/data-protection/international-dimension-data-protection/standard-contractual-clauses-scc\\_de](https://ec.europa.eu/info/law/law-topic/data-protection/international-dimension-data-protection/standard-contractual-clauses-scc_de)

### **Storage period of personal data:**

Personal data is deleted as soon as its purpose is no longer applicable and there is no obligation to retain it.

The statutory retention periods are up to ten years after the end of the year of the respective business transaction in the case of discussion of contractual or accounting-relevant facts or in the case of a conclusion of a contract in accordance with § 147 AO.

Depending on the content of the conversations, retention is therefore possible for up to ten years after the end of the year of the respective transaction.

### **Rights of the data subject:**

Under the conditions specified in the respective provision, you have the following rights: You have a right to access (Art. 15 GDPR), to rectification (Art. 16 GDPR), to erasure (Art. 17 GDPR), to restriction of processing (Art. 18 GDPR) and data portability (Art. 20 GDPR).

Insofar as the processing of your personal data is based on Art. 6 (1) lit. e) or f) GDPR, you have the right to object to the processing of this data pursuant to Art. 21 GDPR.

If you wish to exercise your rights, please contact the data protection officer named above. You are also entitled to file a complaint with the competent supervisory authority.

You have a right to revoke your consent at any time with effect for the future.

If you would like to exercise your rights, please contact the data protection officer.

### **Obligation to provide the personal data, consequences of failure to provide:**

There is no obligation to provide the personal data. In the event of failure to provide the personal data, the establishment and performance of a contract will at least be significantly impeded.

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**Automated decision making:**

There is no automated decision making or profiling.

**More information**

Further information on the processing of your personal data can be obtained from our headquarters as well as from our data protection officer